

# Public Document Pack

Supplementary Information for 1<sup>st</sup> April 2015 Council Meeting - Additional Minutes

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Councillors

**Legal & Democratic Services**

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Our Ref:

Your Ref:

27 March 2015

Dear Councillor

**COUNCIL – 1<sup>st</sup> APRIL 2015**

Please find attached for your attention minutes that were not available when the agenda was despatched on Tuesday.

Please attach these papers to your agenda for the meeting.

Many thanks.

Yours sincerely

**Kevin Tomkinson**  
**Principal Governance Officer**





## **CITY PLANS PANEL**

**TUESDAY, 10TH MARCH, 2015**

**PRESENT:** Councillor J McKenna in the Chair

Councillors P Gruen, R Procter,  
D Blackburn, S Hamilton, T Leadley,  
E Nash, N Walshaw, M Ingham, J Lewis,  
C Gruen and J Procter

### **144 Chair's opening remarks**

The Chair welcomed everyone to the meeting and asked Members and Officers to introduce themselves

### **145 Exempt Information - Possible Exclusion of Press and Public**

**RESOLVED** - That the public be excluded from the meeting during consideration of the following part of the agenda designated exempt on the grounds that it is likely, in view of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information as designated as follows:

The appendix to the main report referred to in minute 149 under Schedule 12A Local Government Act 1972 and the terms of Access to Information Procedure Rule 10.4 (3) and on the grounds it contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It is considered that if this information was in the public domain it would be likely to prejudice the affairs of the applicant. Whilst there may be a public interest in disclosure, in all the circumstances of the case, maintaining the exemption is considered to outweigh the public interest in disclosing this information at this time

### **146 Late Items**

There were no formal late items, however the Panel was in receipt of supplementary information in respect of Application 12/02571/OT land between Wetherby Road, Skeltons Land and York Road and Application 15/00651/FU – River Aire at Leeds Weir, which had been circulated to Members in advance of the meeting and had been published on the Council's website (minutes 149 and 150) refer

### **147 Declarations of Disclosable Pecuniary Interests**

There were no declarations of disclosable pecuniary interest

### **148 Apologies for Absence**

Apologies for absence had been received from Councillor G Latty, with Councillor J Procter substituting for him. Apologies had also been received from Councillor Campbell

**149 Application 12/02571/OT - Outline application for means of access and erection of residential development (circa 2000 dwellings), retail, health centre, community centre and primary school development, with associated drainage and landscaping - Land between Wetherby Road Skeltons Lane and York Road LS14**

Further to minute 120 of the City Plans Panel meeting held on 29<sup>th</sup> January 2015, where Panel considered a position statement on an outline application for a major, residential-led development on the Northern Quadrant of the East Leeds Extension, Members considered a further report of the Chief Planning Officer setting out the formal application. Appended to the report were minutes of the City Plans Panel's previous discussions on the proposals, together with details of the S106 proposals and the delivery triggers for the payment of the planning contributions. An exempt appendix which contained financial information was also appended to the report

Plans, drawings, photographs and a schedule setting out the key milestones of the proposals were displayed at the meeting. It was noted that Members had last visited the site ahead of the meeting on 29<sup>th</sup> January 2015

Officers presented the report and outlined the main issues in respect of:

- East Leeds Orbital Route (ELOR) – that the Council had obtained funding for the whole of ELOR from the West Yorkshire Transport Fund; that it was anticipated that the road would be open by 2021 and that if the application was approved, only 250 dwellings could be constructed on the site by 2021
- affordable housing – that the policy requirement was for 15% affordable housing; that Members had required a higher level; that now 12% affordable housing had been guaranteed through a correction in the cost of ELOR; funding proposed for Metrocards being redirected, in line with Members' comments at the meeting in January 2015; funding from off-site public transport works and a further contribution from the developers of £557,371. In addition to this, there was provision for further excesses through the roof tax payments which could take the level of affordable housing to be achieved on the site to 14%
- highways – that a key concern raised in the consultation process had been the proposed closure of Red Hall Lane at the eastern end and that a sum of money had been put aside to address any unforeseen highway impacts arising from this closure, as well as unforeseen impacts elsewhere arising from the development
- the split between the amount of social rented dwellings and sub market dwellings in the affordable housing provision; in a 40/60 split; that the Core Strategy reversed these amounts however a more pragmatic approach was being proposed to this site and that 60% submarket and 40% social rent was being recommended to Panel

- that in the event Panel was minded to approve the scheme and that the S106 had not been signed before 6<sup>th</sup> April, when CIL came into effect, there were implications for the scheme under the CIL regulations

The Panel then heard from an objector who was representing local residents and who set out local concerns about the scheme which included:

- the sustainability of the development
- the design of ELOR
- the extent of the greenspace provision
- proposed road closures
- the impact of increased traffic in the area
- the location of the Country Park

The Panel then heard from representatives of the applicant who provided information which included:

- the quantum of open space being provided
- that the location of the Country Park was appropriate and accessible
- that ELOR would lead to environmental enhancements
- that sustainable transport measures were being provided

In response to questions from the Panel it was confirmed:

- that the segregated cycling facilities formed part of ELOR and would be delivered alongside the road
- that if approval was granted it was hoped that one of the house builders could start on site within a year
- that the first components to be provided would be the roundabouts which would be in place prior to house building commencing
- that the Country Park would form part of a wider Council strategy to create a green edge around the east of the City; that it would provide amenity for every resident on the site; was within walking distance and to re-site the Country Park to the west side of ELOR would reduce the number of dwellings delivered on site
- that, subject to outline approval of the whole site, a planning application for the Country Park was likely to be submitted in 2016
- that the local centre would be marketed prior to it being built; that it would not comprise solely of retail but could include accommodation for older people, as well as health and community facilities , however a critical mass of around 500 people was needed initially

At this point, having resolved to consider the financial viability information in private, the public withdrew from the meeting

A representative of Sanderson Weatherall, who had been engaged by the Council to independently assess the financial viability appraisal submitted

by the applicant was in attendance and in addition to presenting his appraisal responded along with Officers to comments and questions from the Panel

The main areas of discussion related to:

- land values
- profit levels
- the level of affordable housing being offered
- the cost of ELOR
- the level of the roof tax and how this figure had been arrived at
- the collection of the roof tax and implications for using those contributions which were collected late in the development
- building costs and that further information sought from one of the proposed house builders had not been provided
- the viability of the scheme if it complied with all policy requirements

At this point, the public were readmitted to the meeting

The Panel discussed the application, with the key issues being raised relating to:

- the housing mix as set out in the submitted report and whether this did comply with the Core Strategy. Members were informed that the housing mix would form part of the assessment of Reserved Matters, if the scheme was granted outline approval. The Executive Member for Neighbourhoods, Planning and Personnel, sought an amendment to details of the housing mix in the submitted report, for the avoidance of doubt
- education provision; concerns that insufficient details had been provided; the need to properly consider secondary education provision, particularly due to the high number of pupils living in the Inner East area who were transported daily to high schools in Wetherby and Boston Spa and the cost implications of this. Concerns were also raised about primary provision. It was reported that Ward Members were supportive of off-site provision at the start of the development but that this must be in the right location and subject to consultation with Ward Members
- highways issues and concerns about the traffic implications for areas around the site during the construction process and prior to the provision of ELOR
- greenspace provision; where the aspiration of a Country Park had emanated from; that due to its location it would only benefit people living on the eastern most part of the site and that further work was required in respect of the landscape buffer to be provided along the northern edge of the site. It was accepted at this late stage why further consideration of the siting of the Country Park would be problematic, however if outline approval was granted, safe and accessible routes to the Country Park must be an important factor when considering Reserved Matters applications



- viability issues and that the full policy requirements should be met, with 15% affordable housing being provided; that this should be achievable and that developers had already benefitted from a reduction in the affordable housing levels as part of this site had originally been in the 35% zone
- the high level of consultation by the developers on this scheme and the need for this to be formalised through the process
- the provision of ELOR; that whilst developers had indicated at appeal they could provide this, they had not done so and that the Council were now promoting this, with a letter of comfort being provided by the Council to give certainty
- that a mixed-use local centre was required which would include much needed health facilities
- the need to ensure the sum set aside for local traffic re-routing was sufficient
- the importance of the housing mix
- the need for timescales to be provided in respect of the roof tax payments and for Ward Members to be involved
- that at the more detailed stages of the planning process, information on local traffic movements; build out rates; construction methodology and the proportion of older people's accommodation would need to be provided
- provision of water butts, particularly in view of comments by Yorkshire Water about sewer capacity and that Cock Beck was known to flood. Officers advised that this would be picked up at Reserved Matters stage
- the need for all parties to work together to see if reductions could be made to the cost of ELOR which could lead to increased affordable housing

The Panel considered how to proceed

It was felt that the recommendation within the submitted report was at variance with Members' views

A suggestion was made for further information to be provided to Members of the mechanism for reaching a level of 15% affordable housing in due course and that if this could not be agreed, the matter should be referred back to Panel. The impending implementation of CIL was noted, as was Members' views that 15% affordable housing was required on this site and that an amendment to the recommendation to specify 15% affordable housing was proposed and supported

The Head of Planning Services and the Panel's legal adviser sought clarification of what was being proposed, for the avoidance of doubt

**RESOLVED** - To defer and delegate approval to the Chief Planning Officer on the grounds set out in the submitted report, subject to an amendment to the affordable housing provision which should be on-site at a guaranteed level of 15%, in a 60/40 split and in the event this could not be agreed upon, that a further report be submitted to Panel and to note this could be after 6<sup>th</sup> April when the CIL regulations would come into force

**150 Application 15/00651/FU - Variation of condition 18 of previous approval 14/01511/FU for minor material amendment relating to use of external facing materials at River Aire at Leeds Weir (Crown Point)**

Plans, photographs and graphics were displayed at the meeting

The Panel considered a report of the Chief Planning Officer on proposals for a variation of condition 18 of the previously approved application for flood defences and the replacement of the existing Leeds and Knostrop Weirs with moveable weirs, as part of the Leeds Flood Alleviation Scheme. A further update report on the application had been circulated prior to the meeting, with Members also having regard to this supplementary document

The application sought approval for the use of concrete for the external facing material for the piers at Leeds Weir, which although this material had been proposed to be used originally, in approving the scheme, Members had required stone be used to construct the piers, with this being controlled by condition

The Deputy Area Planning Manager presented the report and advised Members that the applicant had appointed a contractor however further consideration of the use of stone had taken place with the following issues being raised with Planning Officers:

- the increased construction requirements if stone was used
- there would be an increased maintenance liability
- significant health and safety risks with that maintenance
- significant increase to the cost of the project and a delay to the implementation of the scheme of over 2 months

It was reported that that use of concrete was considered to be the most appropriate engineering solution

In terms of the character of the area, this was varied, with different buildings constructed from a range of materials and from a planning perspective, the main consideration was the impact of the proposals on the character and appearance of the Conservation Area

Conservation colleagues had confirmed that the historic significance of the weir was based on its use and location rather than its detailed construction and that the Canals and Rivers Trust was satisfied with the proposals and that English Heritage and the Environment Agency did not object to the proposals

The Panel discussed the application and commented on the quality of the concrete to be used and the possibility of matching the colour of the concrete to the heritage weir. The Chair invited a representative of the applicants to respond to the issue of the colour of the concrete, with Members being informed it would be possible to colour match the concrete, although when wet, algal growth would occur and over time, the concrete would colour naturally

**RESOLVED** - To grant approval for variation of condition 18 to allow the use of high quality concrete (option 4) as an external facing material, with the colour of the concrete to match the heritage weir and subject to agreement of a sample panel

**151 Date and Time of Next Meeting**

Draft minutes to be approved at the meeting  
to be held on Thursday, 26th March, 2015

Thursday 26<sup>th</sup> March 2015 at 1.30pm in the Civic Hall, Leeds



## **Licensing Committee**

**Tuesday, 10th March, 2015**

**PRESENT:** Councillor M Harland in the Chair

Councillors K Bruce, J Dunn, B Gettings,  
G Hussain, G Hyde, A Khan, B Selby,  
G Wilkinson, B Flynn and M Ingham

### **100 Appeals Against Refusal of Inspection of Documents**

There were no appeals against the refusal of the inspection of documents.

### **101 Exempt Information - Possible Exclusion of the Press and Public**

**RESOLVED** – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during Consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

Appendix (5 & 10) to the report entitled “Digital Advertising Screens in Licensed Vehicles Policy – Review of the in-principle approval of Licensing Committee on 9<sup>th</sup> September 2014” as referred to in Minute No.110 was designated as exempt under Access to Information Procedure Rule 10.4(1), (2) and (3) because it contains information relating to individuals and which is likely to lead to the identification of individuals.

The report entitled “Legal Highs in Leeds” as referred to in Minute No.111 was designated as exempt under Access to Information Procedure Rule 10.4(1), (3) and (7) because it contains information relating to individuals and which is likely to lead to the identification of individuals, crime and disorder which may result in future legal proceedings and any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

The report entitled “Policing and the Night Time Economy” referred to in Minute No.112 was designated as exempt under Access to Information Procedure Rule 10.4 (3) because it contains information relating to, crime and disorder which may result in future legal proceedings.

It was considered in all of the above circumstances that the public interest in maintaining the exemption from publication outweighs the public interest in disclosing the information.

### **102 Late Items**

Draft minutes to be approved at the meeting  
to be held on Wednesday, 8th April, 2015

The were no late items of business identified.

### **103 Declaration of Disclosable Pecuniary Interests**

There were no declarations of Disclosable Pecuniary Interest made at the meeting.

### **104 Apologies for Absence**

Apologies for absence were received from Councillor Buckley, Councillor Downes and Councillor Townsley

### **105 Minutes of the Previous Meeting**

The minutes of the previous meeting held on 10<sup>th</sup> February 2015 were submitted for comment and approval.

It was noted that Councillor Ingham's name appeared in both: attendance and apologies.

Councillor Ingham confirmed she was absent from the meeting.

**RESOLVED** – That subject to the deletion of Councillor Ingham's name from the list of attendees, the minutes of the previous meeting be accepted as a true and correct record.

### **106 Matters Arising from the Minutes**

There were no issues raised under matters arising.

### **107 Taxi & Private Hire Licensing web page - revealing details of Private Hire and Hackney Carriage drivers (PHD & HCD), Private Hire Operators (PHO) and Hackney Carriage (HCP) and Private Hire Proprietors (PHP) convictions following enforcement activity**

The Head of Licensing and Registration submitted a report which sought Members views as to whether there was value in informing the public of the Council's enforcement activity results in the Courts, and if there was also a deterrent benefit to other members of the trade who might then appreciate the sanction imposed and the cost involved.

The Section Head, Taxi and Private Hire Licensing presented the report and responded to Members questions and queries.

Detailed discussion ensued on the contents of the report which included:

- Conviction details would be displayed on the Taxi & Private Hire Licensing Web page and in the Section's newsletter.
- Any information published would comply with data protection legislation
- Information would not be published until expiry of an appeal period

- In the event of an appeal, information would not be published until the appeal had been heard and any additional appeal period had lapsed
- That only the first two letters and numbers of the postcode would be used
- After 6 months the information would be removed at the first opportunity
- The necessity to recruit and retain sufficient numbers of enforcement officers

Responding to a query as to whether drivers convicted from outside the Leeds area but convicted by the Leeds Courts would be named on the Taxi & Private Hire Licensing website, the Section Head, Taxi and Private Hire Licensing confirmed that Leeds City Council prosecutions would be included on the Taxi & Private Hire Licensing website.

**RESOLVED** – To recommend to the Executive that a policy be approved to publish criminal convictions

### **108 Licensing Committee Work Programme**

Members considered the contents of the Licensing Committee Work Programme for 2015.

**RESOLVED** – To approve the contents of the Work Programme

### **109 Date and Time of Next Meeting**

**RESOLVED** – To note that the next meeting will take place on Wednesday, 8<sup>th</sup> April 2015 at 10.00am in the Civic Hall, Leeds.

### **110 Digital Advertising Screens in Licensed Vehicles Policy - Review of the 'in-principle' approval of Licensing Committee on 9th September 2014**

The Licensing Committee at its meeting on 9<sup>th</sup> September 2014 considered a report concerning a proposed policy relating to Digital Advertising Screens in Licensed vehicles and resolved:

- (i) That the contents of the report be noted
- (ii) To approve in principle the policy proposal together with the control measures as identified in section 3 of the submitted report
- (iii) That the Head of Licensing and Registration be instructed to prepare a further report for consideration of the Executive with a view to approval.

The Head of Licensing and Registration submitted a further report in relation to this matter following questions raised as to whether the control measures identified were reasonable.

Appended to the report were copies of the following documents:

- Minutes for the Licensing Committee dated 9<sup>th</sup> September 2014 (Appendix 1 refers)
- Information from ROSPA – Safer Head Restraints Designs (Appendix 2 refers)
- EC Regulation No.17 – Uniform provisions concerning the approval of vehicles with regard to seats , their anchorage and any head restraints (Appendix 3 refers)
- Correspondence with the Head of Road Safety (ROSPA) - Appendix 4 refers
- Correspondence from an Insurance Company providing clarification in respect of modified head restraints (Appendix 5 refers - Exempt)
- Correspondence between Digicab media and the Taxi and Private Hire Licensing Section (Appendix 6 refers)
- Correspondence between the Chair of the Licensing Committee and Leeds Private Hire Drivers Association (Appendix 7 refers)
- Freedom of Information Request submitted by the Managing Director Digicab Media (York) Ltd (Appendix 8 refers)
- EU Certificate Conformity in respect of EU electrical standards for a Digicab media product (Appendix 9 refers)
- Correspondence from an Insurance Company providing clarification in respect of public and product liability (Appendix 10 refers - Exempt)

The Section Head, Taxi and Private Hire Licensing reported that the proprietor of the company wishing to place the product in licensed vehicles had provided further documents, however, he was of the view that the information provided lacked sufficient detail/ clarification and unless there were auditable control measures in place to ensure continued compliance to the integrity of the vehicle's safety design that there could be a safety risk to the public and potential legal risk to the Council.

Mr D Crake, Managing Director, Digicab Media (York) Ltd reported that he had recently received information which suggested that the report presented by officers was inaccurate and out of date due to the fact that it referred to EC Regulation No. 17 which had been superseded by EC Regulation No. 25 "Modern Technologies".

Mr Crake indicated this information had only recently come into his possession and he had been unable to provide this information in advance of today's meeting.

The Chair suggested that in light of the comments made Mr Crake, consideration of this item be deferred to allow all parties to receive and consider any new information and determine if any areas of dispute remained.

#### **RESOLVED –**

- (i) That consideration of this item be deferred to allow all parties to receive and consider any new information and determine if any areas of dispute remain
- (ii) That subject to (i) above a further report be brought back to this Committee in due course

#### **111 Presentation on Legal Highs in Leeds**



Members received a Presentation from Inspector Nick Berry, Safer Leeds, West Yorkshire Police, who spoke about “Legal Highs” or New Psychoactive Substances (NPS) and its use in Leeds.

The presentation covered the following issues:

- What are NPS
- Who uses them
- Assessing prevalence
- Prevention and treatment
- Enforcement
- New Legislation

(Due to the confidential nature of the information being presented, this part of the meeting was held in closed session)

Members welcome the presentation and the information provide commenting it was really useful and informative and suggested that the issue of Legal Highs may be of interest to a number of Scrutiny Boards

The Chair thanked Inspector Berry for his attendance and presentation commenting that it had been a really worthwhile session.

**RESOLVED –**

- (i) That the contents of the presentation be noted
- (ii) That the issue of Legal High be drawn to the attention of Scrutiny Board (Safer and Stronger Communities) and Scrutiny Board Health and Well-being and adult Social Care

**112 Policing and the Night Time Economy**

Members received a Presentation from Sergeant Dave Shaw, West Yorkshire Police, who spoke about Policing and the night time economy. Chief Inspector Steve Palmer was also in attendance.

A summary of the issues/ incidents involving licensed premises in City & South Leeds, North East Leeds and North West Leeds was presented.

(Due to the confidential nature of the information being presented, this part of the meeting was held in closed session)

The Chair thanked Sergeant Shaw and Chief Inspector Palmer for their attendance and presentation commenting that the session had been informative and interesting.

**RESOLVED –** That the contents of the presentation be noted



## INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 11TH MARCH, 2015

**PRESENT:** Councillor C Gruen in the Chair

Councillors J Illingworth, A Lowe,  
J McKenna, K Ritchie, A Smart and  
F Venner

### 48 Chairs opening remarks

The Chair welcomed all to the last meeting of this municipal year. The Chair thanked all Members, co-optees and members of the public for their attendance at the meetings over the past year. She said the new style of themed meetings had proved to be productive and enjoyable for all who had attended.

### 5pm - Community Business

### 49 Community Committee Topic: Mental Health

Cllr Lowe introduced the topic of Mental Health to the Committee. She informed the Committee of her background and expertise in the field of mental health and gave an overview of mental health issues faced within the Inner West area.

Cllr. Venner informed the Committee that she also worked for a mental health charity. She gave an overview of the local mental health services and the current campaigns.

Dr Fiona Day spoke to the Committee on the approach of NHS Leeds West Clinical Commissioning Group (CCG) to mental health.

The Committee then watched a short film on a new approach to address mental health called the Patient Empowerment Project (PEP). A representative from BARCA was at the meeting to explain how the project worked and the success it had had to date.

The panel then answered questions from the audience on all aspects of the topic. The Committee then broke into discussion groups, to discuss the question 'If you could do one thing to improve mental health and increase earlier diagnosis, what would it be?'

**RESOLVED** – The findings from the workshop to be collated into a report to inform future committees and work programmes.

## **6:45pm Formal Community Committee Business**

### **50 Appeals Against Refusal of Inspection of Documents**

The were no appeals against refusal of inspection of documents

### **51 Exempt Information - Possible Exclusion of the Press and Public**

There were no exempt items.

### **52 Late Items**

There were no late items

### **53 Declarations of Disclosable Pecuniary Interests**

There were no declarations of disclosable pecuniary interests

### **54 Apologies for Absence**

Apologies were received from Cllr. Yeadon and Cllr. Hanley. Cllr. Venner left the meeting at 6:10pm during the discussion workshop.

### **55 Open Forum**

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 Minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except be permission of the Chair

On this occasion no members of the public present wished to speak.

### **56 Minutes / Notes of Previous Meetings**

#### **RESOLVED –**

- a) That the minutes of the meeting held on 10th December 2014 be confirmed as a correct record.
- b) That the notes of the meeting held on 28th January 2015 be confirmed as a correct record and that this Committee formally ratifies the recommendations taken at that meeting

### **57 Wellbeing Fund Update Report**

The report of the West North West Area Leader updated the Committee on projects funded through the Inner West Wellbeing Fund and the Youth Activities Fund budgets.

At the start of this item Members were made aware that some of the figures within the published report were wrong in relation to paragraph 10. Members were provided with new figures.

Armley Members were asked to consider three projects listed at paragraphs 5, 6, and 7 of the submitted report.

- 5 – IW.14.33.R Alcohol Services Outreach in Armley – Barca Leeds - £3,000
- 6 – IW.14.34.R Equipment for Armley Childrens Library – LCC Library Service - £3,500
- 7 – IW.14.35.R New Wortley Employability Project - £6,000

Bramley / Stanningley Members were asked to consider an application by Rodley Cricket Club for £6,000. Members were informed that Outer West would be considering a similar application from Rodley Cricket Club at their meeting on 25<sup>th</sup> March.

The Committee was informed that one small grant had been approved since the last meeting:

17<sup>th</sup> South West Leeds Scouts (Armley) – Activity Equipment - £168.38. The Beaver, Cub and Scout group received funding for new equipment including a projector and handbells

The balance of the small grants and skips budget at 2<sup>nd</sup> March was £2,810 this will be rolled forward to next year.

The Committee was informed that at the full Council meeting on 25<sup>th</sup> February 2015 the 2015/2016 Inner West Wellbeing revenue budget was approved at £158,690. The Community Committee had opted to split the budget by ward, giving each ward a budget of £52,896. Members were directed to paragraph 9 of the submitted report which set out the value of the 2015/2016 ward totals including expected underspends from 2014/2015.

Paragraph 10 of the submitted report informed the Committee that between 1<sup>st</sup> November 2014 and 31<sup>st</sup> January 2015, 44 applications at a value of £262,000 had been submitted. Ward Members had reviewed the applications and the following projects had been recommended for approval:

	Project	Organisation	Armley	Bramley	Kirkstall
	<b>Budget</b>		<b>£76,491</b>	<b>£64,028</b>	<b>£56,396</b>
1	Small grants & skips	Area Support	£4,000	£4,000	£4,000
2	Police tasking budget	West Yorkshire Police	£1,500	£1,500	£1,500
3	Festive Light Hire	Leeds Lights	£2,150	£2,750	£2,400
4	Community Committee Publicity	Area Support Team	£500	£500	£500

5	Winter Warmer Packs	Neighbourhood Networks	£3,000	£3,000	£3,000
6	NEET Football project	Street League	£780	£780	780
7	Community Angels	Angel of Youths	£1,827	£1,827	
8	Community Leader post	New Wortley Community Centre	£10,000		
9	Food Parcel Service	St George's Crypt	£2,000		
10	Hanging Baskets	Armley Common Rights Trust	£ 950		
11	Armley Christmas Lights Event	Area Support Team	£3,500		
12	Saturday Night Project	LCC Breeze	£8,000		
12	Bramley Park Run	Park Run UK		£3,000	
13	Atlanta Street CCTV	Housing Leeds		£5,000	
14	Grit Bin Refills	Highways		£604	
14	Core costs	Fairfield Community Centre		£5,000	
15	CCTV monitoring costs	Leedswatch		£1,874	
16	Kirkstall Festival	Kirkstall Festival Committee			£5,000
17	Professional fees	Kirkstall Valley Park			£7,000
18	Changeover Patrols	LCC Locality Team			£786
19	Family Activities in Spens	Area Support Team			£7,000
20	Leave Leeds Tidy	Leeds University Union			£1,242

At the meeting Members discussed and considered the following projects:

	<b>Project</b>	<b>Organisation</b>	<b>Armley</b>	<b>Bramley</b>	<b>Kirkstall</b>
1	Aim For It – Revizit	LCC Youth Service	£900	£900	
2	Security Radios	Bramley Shopping Centre		£2,033	
3	Site Based Gardeners	Parks & Countryside		£9,699	£9,699
4	Clubhouse refurbishment	Rodley Cricket Club		£6,000	
5	Security fencing	Burley RUFC			£2,497
6	Money Buddies	Ebor Gardens	£1,065	£1,065	£1,065

		Advice Centre			
7	Community Connections	Armley Helping Hands	£3,201		
8	Family walks	Groundwork Leeds	£3,420		
9	Mummy Project	Manor Park Surgery		£3,500	
10	Gardening for Wellbeing	The Conservation Volunteers	£1,981	£1,981	£1,981
11	Broadlea Grove CCTV	Housing Leeds		£6,600	
12	If I had a hammer	HOPS (Hawthorn Wood)			£7,000
13	Bramley Community Shop	UP-Beat		£12,000	

Members attention was drawn to paragraph 13 of the submitted report which provided Members with the ward balances of the Youth Activities Fund:

- Armley - £1,508
- Bramley / Stanningley - £7,758
- Kirkstall - £6,814

The Inner West Children and Young People Sub Group had received suggestions for activities during Easter and spring term holidays. The activities had been considered at a meeting held on the 23<sup>rd</sup> February, and the following were approved by delegated decision:

- IWYAF.14.17 – AIM Education Easter activities and young leaders programme - £2,967 (£2,967 Armley)
- IWYAF.14.18 Barca Easter Active programme - £1,939 (£388 Armley, £1,551 Bramley & Stanningley)
- IWYAF.14.19 Castleton Primary 'The Works' after school club - £990 (£990 Armley)
- IWYAF.14.21 New Wortley Community Centre Youth Event and Consultation - £870 (£870 Armley)

Armley Members were informed that the above proposals had left Armley ward with a deficit of £740 which is to be covered through Armley Wellbeing fund underspend.

The Committee was informed that Kirkstall are developing a programme of activities for children and young people in the Woodbridges area. Funding for this project to be allocated via a delegated decision once costs are known.

In relation to the Community Committee topic on Mental Health the Committee considered allocating monies towards developing a mental health project in the area with possible match funding from Housing Leeds and the CCG.

**RESOLVED** -That the Committee

- Noted the balance of the Wellbeing budget for 2014/2015
- Considered the new applications listed below

Project	Organisation	Ward	Amount	
IW.14.33.R Alcohol Services Outreach in Armley	Barca Leeds	Armley	£3,000	Approved
IW.14.34.R Equipment for Armley Childrens Library	LCC Library Service	Armley	£3,500	Approved
IW.14.35.R New Wortley Employability Project		Armley	£6,000 or to match Outer West if a lower amount	Approved
Club house refurbishment	Rodley Cricket Club		£6,000	Approved

- Approved the new 2015/2016 projects listed at 10 of the submitted report (table shown below)

	Project	Organisation	Armley	Bramley	Kirkstall	
	<b>Budget</b>		<b>£76,491</b>	<b>£64,028</b>	<b>£56,396</b>	
1	Small grants & skips	Area Support	£4,000	£4,000	£4,000	Approved
2	Police tasking budget	West Yorkshire Police	£1,500	£1,500	£1,500	Approved
3	Festive Light Hire	Leeds Lights	£2,150	£2,750	£2,400	Approved
4	Community Committee Publicity	Area Support Team	£500	£500	£500	Approved
5	Winter Warmer Packs	Neighbourhood Networks	£3,000	£3,000	£3,000	Approved
6	NEET Football project	Street League	£780	£780	780	Approved
7	Community Angels	Angel of Youths	£1,827	£1,827		Approved
8	Community	New Wortley	£10,000			Approved



	Leader post	Community Centre				
9	Food Parcel Service	St George's Crypt	£2,000			Approved
10	Hanging Baskets	Armley Common Rights Trust	£ 950			Approved
11	Armley Christmas Lights Event	Area Support Team	£3,500			Approved
12	Saturday Night Project	LCC Breeze	£8,000			Approved
12	Bramley Park Run	Park Run UK		£3,000		Approved
13	Atlanta Street CCTV	Housing Leeds		£5,000		Approved
14	Grit Bin Refills	Highways		£604		Approved
14	Core costs	Fairfield Community Centre		£5,000		Approved
15	CCTV monitoring costs	Leedswatch		£1,874		Approved
16	Kirkstall Festival	Kirkstall Festival Committee			£5,000	Approved
17	Professional fees	Kirkstall Valley Park			£7,000	Approved
18	Changeover Patrols	LCC Locality Team			£786	Approved
19	Family Activities in Spens	Area Support Team			£7,000	Approved
20	Leave Leeds Tidy	Leeds University Union			£1,242	Approved

- Considered the deferred projects listed at 11 of the submitted report (outcomes listed in table below)

	Project	Organisation	Armley	Bramley	Kirkstall	
1	Aim For It – Revizit	LCC Youth Service	£900	£900		Approved
2	Security Radios	Bramley Shopping Centre		£2,033		Further Information Requested
3	Site Based Gardeners	Parks & Countryside		£9,699	£9,699	Approved for

						Bramley Deferred for Kirkstall
4	Clubhouse refurbishment	Rodley Cricket Club		£6,000 or to match Outer West if lower amount		Agreed
5	Security fencing	Burley RUFC			£2,497	Deferred
6	Money Buddies	Ebor Gardens Advice Centre	£1,065	£1,065	£1,065	Deferred
7	Community Connections	Armley Helping Hands	£3,201			Refused
8	Family walks	Groundwork Leeds	£3,420			Refused
9	Mummy Project	Manor Park Surgery		£3,500		Approved
10	Gardening for Wellbeing	The Conservation Volunteers	£1,981	£1,981	£1,981	Approved
11	Broadlea Grove CCTV	Housing Leeds		£6,600		Approved in principle over a period of 3 years
12	If I had a hammer	HOPS (Hawthorn Wood)			£7,000	£5,000 Approved
13	Bramley Community Shop	UP-Beat		£12,000		Deferred

- Noted the balance of the Youth Activities Fund
- Noted the projects approved by delegated decision listed at 15-18 of the submitted report

## 58 Community Committee Update Report

The report of the WNW Area Leader updated the Community Committee on the work of the three sub groups of the Committee: General Purposes, Children and Young People and Environment.

The Committee was informed that at the General Purposes meeting a presentation had been given by the Executive Manager in Regeneration in

relation to proposals on how Armley Mills Museum might increase footfall and visitor numbers. Proposals included the creation of a new visitor entrance and improved café facilities.

Members attention was drawn to the page 39 of the agenda which provided the Committee with an update on the Children and Young People Engagement Strategy.

Members were informed that the Parks and Countryside delegated decision would be going to Executive Board with the proposal for implementation in the new financial year.

Members attention was drawn to section 11 of the submitted report which provided the Committee with a summary of the topics that had been discussed at the Community Committee to date.

The Committee was informed that Co-optees would be elected by the Members of the Community Committee as set out in the Community Committee terms of reference.

The Chair thanked the Community Committee Champions and Co-optees for all the work that they had done over the past year and for the support of those members of the public who had regularly attended the Committee.

The Chair also thanked Area Support for their good work at the Committee and within the Community. The Chair congratulated the West North West Area Leader on his appointment as Chief Officer in the Communities Team. The Chair welcomed the newly appointed Deputy Area Leader who had attended the meeting and who introduced herself to the Community Committee.

**RESOLVED** – That the Committee noted the report including the key outcomes from the sub groups

## **59 Dates, Times and Venues Report**

The report of the City Solicitor requested Members to give consideration to the proposed Community Committee meeting schedule for the 2015/2016 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

The proposed meeting schedule for 2015/2016 was as follows:

- 24 June 2015 at 6pm
- 9 September 2015 at 6pm
- 9 December 2015 at 6pm
- 9 March 2016 at 6pm

Members discussed specific venues in each ward that would be suitable for future meetings.

**RESOLVED – That**

- a) Members considered the options detailed within the submitted report and agreed the Committee's meeting schedule for the 2015/2016 municipal year in order that they can be included within the Council diary for the same period
  - 24 June 2015 at 6pm
  - 9 September 2015 at 6pm
  - 9 December 2015 at 6pm
  - 9 March 2016 at 6pm
- b) Members considered venue arrangements in each of the wards within the Inner West area and made the following suggestions along with a meeting at Armley Mills if they have a suitable room:
  - Armley Lazer Centre – Armley ward
  - Stanningley Rugby Club – Bramley & Stanningley ward
  - Milford Rugby Club – Kirkstall ward

## OUTER NORTH WEST COMMUNITY COMMITTEE

**MONDAY, 9TH MARCH, 2015**

**PRESENT:** Councillor P Wadsworth in the Chair

Councillors B Anderson, C Campbell,  
J L Carter, B Cleasby, D Collins, B Flynn,  
G Latty, P Latty, S Lay and P Wadsworth

### **47 Chair's Opening Remarks**

On behalf of the Community Committee, the Chair expressed thanks to Councillor Carter who was retiring as a Councillor at the end of the municipal year. Members thanked him for his work and wished him a long and happy retirement.

Congratulations were also passed to Shaid Mahmood on his recent appointment as Chief Officer (Communities).

### **48 LATE ITEMS**

There were no late items as such. A supplementary application for funding for a Site Based Gardener (Guiseley & Rawdon) was considered during Agenda Item 9, Wellbeing Fund Update Report.

### **49 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'**

There were no declarations of disclosable pecuniary or other interests.

### **50 Apologies For Absence**

Apologies for absence were submitted on behalf of Councillors C Townsley and R Downes.

### **51 Minutes - 26th January 2015**

**RESOLVED** – That the minutes of the meeting held on 26 January 2015 be confirmed as a correct record.

### **52 Open Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee.

On this occasion no members of public were present.

### **53 Reconfiguration of advice services**

The report of the Chief Officer (Welfare & Benefits) provided the context for the recent reconfiguration of advice services undertaken by Leeds Citizens

Advice Bureau. The reconfiguration had seen the development of telephone based services and the 'drop in' facilities provided at Bureaux in Crossgates, Otley, Pudsey and Morley replaced by appointment based outreach services.

Steve Carey, Chief Officer (Welfare and Benefits) and Diane Lyons, Leeds CAB were in attendance for this item.

Issues highlighted from the report included the following:

- The reconfiguration of services would enable the services to provide advice to a higher number of people.
- The reconfigured services would predominantly be telephone based with some outreach services.
- There had been an increase in the number of people seeking advice following welfare reforms.
- There would still be drop in facilities in the city centre.
- Discussions had been held with Otley Town Council regarding funding to keep services in Otley and funding for supervision of the volunteer service.

In response to Members comments and questions, the following was discussed:

- The CAB currently provided advice for approximately eighteen thousand people per year. It was hoped to be able to do thirty five thousand per year at the end of the contract.
- It was planned to provide two to three days a week of appointment sessions in Otley. These would cover debt and pension advice alongside general advice services such as debt, housing and employment. Additional funding would be required to pay for supervision.
- Concern regarding transport to appointments. Some people would not want to travel in to the City Centre for drop in services and there were access difficulties to and from other locations.
- The commissioning process regarding the provision of advice services.
- It was suggested that the Employment, Learning and Local Economy Sub Group look at the issue further and report back to a future meeting of the Community Committee.

## **RESOLVED –**

- (1) That the report be noted.
- (2) That the Community Committee receive further reports that provide updates on the development and performance of advice services in the Outer North West Area,
- (3) The Chief Officer (Welfare & Benefits) to clarify the figures for the number of people accessing the service.
- (4) The Employment, Learning & Local Economy sub group to review advice and welfare provision across the outer north west.

## **54 Wellbeing Fund Update Report**

The report of the West North West Area Leader provided members with an update on the budget position for the Wellbeing fund for 2014/15. The report also showed the position of the Small Grants and Skips pots and provided an update on the Youth Activity Fund and project monitoring information for the Wellbeing fund.

Gerry Burnham, Area Officer presented the report.

Members' attention was brought to details of new projects for consideration outlined in the report. It was reported that the application from Older People's Action in the Locality (OPAL) had been withdrawn. Members also discussed funding arrangements for the Aireborough Supported Activities Scheme. Members were given a ward by ward breakdown

### **RESOLVED –**

- (1) That the current budget position for the Wellbeing Fund for 2014/15 be noted.
- (2) That the current project monitoring information for the Wellbeing fund for 2014/15 be noted.
- (3) That the following projects be approved:
  - Otley Children's Centre Year of Play - £2,500
  - Adel and Ireland Wood Community Centre Refurbishment - £1,500
  - Counselling Service for Parents - £8,382 Aireborough Supported Activities Scheme - £ £8,100 (A&W £1,700, G&R £2,000, H £500, O&Y £3,900 . Member visit to the project to be arranged and also project co-ordinator to be invited to meet with Outer North West Members.
  - Site Based Gardener (Otley & Yeadon) - £5,242.
  - Yeadon Festive Lights 2015 - £5,639
  - Site Based Gardener (Guiseley & Rawdon) - £6,881
- (4) That the small grants and skips that had been approved since the last meeting be noted.
- (5) That the current position for the Capital Wellbeing Fund for 2014/15 be noted.

## **55 Outer North West Community Safety Partnership Annual Report**

The report of the Director of Housing and Environment provided Members with an overview of the performance of the Outer North West Community Safety Partnership. The report focussed on the period 1 January 2014 to 31 December 2014. It also updated Members on the development of partnership ward tasking arrangements, the West Yorkshire Police Programme of Change and performance issues including crime statistics, public confidence and user satisfaction.

Draft minutes to be approved at the next meeting of the Outer North West Community Committee

Gill Hunter, Area Community Safety Co-ordinator and Inspector Richard Coldwell were in attendance for this item.

Issues highlighted from the report included the following:

- Tackling anti-social behaviour
- Safer Leeds priorities
- Crime figures had reduced overall across the Outer North West Area. There had been a significant drop in Horsforth but a slight increase in Adel and Wharfedale.

In response to Members comments and questions, the following was discussed:

- Work carried out regarding child sexual exploitation and safeguarding.
- End of the CASAC scheme. Looking at alternatives for this.
- Speeding and motoring offences – looking at priorities led by the Leeds District Community Safety Partnership.
- Scrap metal and metal theft.
- The possibility of starting up community speedwatch schemes.

**RESOLVED** – That the Community Safety Partnership and Safer Leeds priorities including tackling Burglary Dwelling during 2015 through partnership work in Outer North West at neighbourhood level continue to be supported.

## **56 Outer North West CCTV Report**

The report of LeedsWatch outlined the effectiveness of the 14 cameras which served the Outer North West Community Committee Area and provided the following:

- An analysis of crime and anti-social behaviour by Ward.
- The different types of incidents and arrest captured by CCTV operators in real time.
- Information on current costs for all CCTV cameras in the Outer North West area.

Jayne Russell and Brent Brady of LeedsWatch were in attendance for this item.

Issues discussed included the following:

- Funding and running costs.
- Future changes and the move to a digital system.
- Traffic incidents – the CCTV code of practice for Leeds was to prevent Crime and Disorder and not minor traffic misdemeanours.
- The current contract for CCTV ended in 2018.



- It was felt that when any new system is implemented the costs should be spread evenly on a District basis and not vary as they did under the present scheme.

**RESOLVED** – That the report be noted.

The Community Champion for Environment and Community Safety to write to the Head of Community Safety Partnerships on behalf of the community committee with regards to the disproportionate costs of BT line rental in Otley and Yeadon

**57 Community Committee Sub Group's Update Report**

The report of the West North West Area Leader provided Members with updates on the work of the Community Committee sub groups.

Members' attention was brought to the following:

- Children's Services and Family Health – reference was made to a forthcoming meeting regarding commissioning and it was hoped to involve the Youth Panel. It was suggested that there could be a joint meeting with the Community Safety sub-group regarding Child Sexual Exploitation.
- Adult Social Care, Health and Well-being – Members were informed that there had been discussion with the Executive Board Member regarding the blue badge guidelines resulting in Neighbourhood Network Schemes being able to renew blue badges upon expiry.
- Highways and Transportation – concerns were raised regarding delays in the publication of the Leeds Bradford Airport Masterplan. It was suggested that links to the airport be considered as a future community committee topic.

**RESOLVED** – That the report be noted.

**58 Dates, Times and Venues of Community Committee Meetings 2015/2016**

The report of the City Solicitor requested that Members give consideration to agreeing a Community Committee schedule for the 2015/16 municipal year and to also give consideration as to whether any revisions to the current meeting and venue arrangements should be explored.

The following dates and times had been proposed in the report:

15 June 2015  
7 September 2015  
30 November 2015  
25 January 2016  
21 March 2016

Meetings to be held on a Monday with a 1.30 p.m. start time.

Members discussed options to move times and dates of the meetings and the possibility of holding meetings during the evening. .. There will be an additional meeting for the appointment of the Chair of the Community Committee prior to the 2015/16 Annual Council meeting.

**RESOLVED** – That the report be noted and the following dates agreed:

Monday, 7 September 2015

Monday, 30 November 2015

Monday, 25 January 2016

Monday, 21 March 2016 Meetings to commence at 1.30 p.m.

That the June meeting be held between 7.00pm and 9.00pm, and that the Area Support Team check the availability of venues in outer north west Leeds for an evening meeting in June

## INNER NORTH WEST COMMUNITY COMMITTEE

THURSDAY, 12TH MARCH, 2015

**PRESENT:** Councillor J Akhtar in the Chair

Councillors J Bentley, S Bentley, J Pryor,  
C Towler, J Walker and N Walshaw

**29 Declaration of Disclosable Pecuniary Interests**

There were no declarations of disclosable pecuniary interests.

**30 Apologies for Absence**

Apologies for absence were submitted on behalf of Councillors J Chapman and G Harper

**31 Minutes - 15 January 2015**

**RESOLVED** – That the minutes of the meeting held on 15 January 2015 be confirmed as a correct record.

**32 Open Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee.

Concern was expressed regarding changes to planning applications at the Victoria Road site which would alter some of the proposed dwellings and also reduce the open space at the site. It was requested that objections would be made to these proposed alterations.

A request was made for an update on the Royal Park Site.

**33 Wellbeing Fund and Youth Activities Fund Allocation Report**

The report of the West North West Area Leader provided Members with details of the following:

- The Wellbeing Budget available for allocation in 2015/16
- The Youth Activities Fund budget available for allocation in 2015/16
- Projects for consideration and approval from the Wellbeing budget allocation for 2015/16.
- Projects for consideration and approval from the Youth Activities Fund allocation for 2015/16.

With regard to the Wellbeing Revenue Projects for consideration it was reported that there was a revised figure for the LS16 Community Centre

project (OPAL) of £7,500 and an additional application for funding for Wardens for Woodhouse Moor of £11,879.

**RESOLVED –**

- (1) That the available Wellbeing Budget and Youth Activities Fund allocation for 2015/16 be noted.
- (2) That the projects listed in the report for approval from the Wellbeing Budget allocation for 2015/16 be approved including the revised figure of £7,500 for the LS16 Community Centre project and £11,879 for Wardens for Woodhouse Moor.
- (3) That the projects listed in the report for approval from the Youth Activities fund allocation for 2015/16 be approved.

**34 Area Update Report**

The report of the West North West Area Leader provided Members with an update on recent Sub Group business and the current position relating to other project activity.

Updates were given following recent meetings of the following sub groups:

- Planning Sub Group
- Environment Sub Group
- Children & Young People's Sub Group.

**RESOLVED –** That the report be noted.

**35 Tackling Noise Nuisance in Student Areas - Update on Wellbeing Funded Project 2014/15.**

The report of the Director of Environment and Housing updated the Community Committee on the well-being funded noise nuisance project in the LS6 area of Leeds.

An overview of the work to address noise nuisance by the Leeds Anti-Social Behaviour Team had been given during the workshop session prior to the meeting.

A request had been made for further funding from 2015/16 Wellbeing Funds.

**RESOLVED –** That the report be noted.

**36 Dates, Times and Venues of Community Committee Meetings 2015/2016**

The report of the City Solicitor requested that Members give consideration to agreeing a Community Committee schedule for the 2015/16 municipal year and to also give consideration as to whether any revisions to the current meeting and venue arrangements should be explored.

The following dates and times had been proposed in the report:

- Thursday, 18 June 2015

Draft minutes to be approved at the next meeting of the Inner North West Community Committee

- Thursday, 10 September 2015
- Thursday, 17 December 2015
- Thursday, 3 March 2016

Meetings to commence at 7.00 p.m.

Members discussed the possibility of having different start times, how to attract members of the public and publicising meetings.

**RESOLVED** – That the report be noted and the following dates be agreed:

- Thursday, 18 June 2015
- Thursday, 10 September 2015
- Thursday, 17 December 2015
- Thursday, 3 March 2016

Meetings to commence at 7.00 p.m.

